



**Ministry Responsibility Description  
Society of St. Vincent de Paul Ministry  
Outreach Umbrella**

**Brief description of ministry:**

Client Services Team: Help individuals and families in our community with financial assistance and other forms of support on a highly confidential basis. Meet face-to-face with people to assist in working out solutions to short-term financial and related problems.

Eldercare: Provide a bridge to the outside world for residents of nursing centers. This may include writing a letter, picking up something at a store, assisting in activities, or just chatting.

**Qualifications:** A desire to make a difference in the lives of those helped and in your own life, and to strengthen your relationship with Christ will putting His teaching into everyday practice.

Client Services Team: Must be a registered member of the parish. Should know how to use, and have access to, the Internet. Need to have transportation. Must commit to keep all client information confidential and agree to not discuss any cases outside Society communication.

Eldercare: Must be willing to commit time on a regular basis, work with all faiths, and follow facility guidelines for activities. Must be able to work independently after training.

**Training:**

Client Services Team: Prospective members will accompany experienced members on a minimum of three home visits to help determine if they wish to join the team. During that time they will learn how to screen applicants, complete paperwork, and use the Internet in communicating as well as evaluating.

Eldercare: Members will complete basic volunteer training at Cherry Creek Nursing Center, including passing a TB test. They will work closely with the SSVdP eldercare leaders and will learn how to record their activities.

**Time Commitment:**

Client Services Team: Respond to telephone calls for help approximately one week out of every six. Work in two-person teams to listen to 7-8 calls a week and make an average of three home visits during that week. Meet the second Tuesday of the month at 7:30 p.m. in the Schmitz room (in Syrianey Hall).

Eldercare: Willing to commit several hours a week with residents in addition to a minimum of one hour per week, if possible, to work with the Activity Director in deciding which residents need special visits.

**Ministry Contact:**

	<u>Client Services Team</u>	<u>Eldercare Team</u>
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